

Affidavit for Application for New Taipei City Production Assistance Program

_____ (Applicant's full name, hereinafter referred to as "we") hereby applies for assistance from New Taipei City in the production of _____ (name of work) and provides this affidavit to state - and consent to - the following terms and conditions:

- I. We agree to proceed with production in accordance with the information in the approved application and the instructions of the location administration department ("production coordinator") and the Film Assist and Development Center ("FADC") of the Cultural Affairs Department of New Taipei City Government.
- II. We agree to honor the rules for the locations and avoid leaving any damages. Where facilities on set have to be moved, repaired, or altered for filming purpose, we will not proceed until all three parties (Applicant, FADC, and location administrator) have completed technical inspection and the production coordinator gives consent. We will, after filming is completed at the said location, clean up and restore the set to its previous conditions to the standards established by the production coordinator by the deadline specified by the location administrator.
- III. If we are unable to shoot, and wish to cancel filming at an approved set, we agree to notify the Cultural Affairs Department of New Taipei City Government by telephone or in writing at least one business day prior to the approved filming date. If we are unable to shoot, and wish to reschedule a production date, we agree to notify the Cultural Affairs Department of New Taipei City Government by telephone or in writing at least two business days prior to the approved filming date and the intended filming date and submit a new application for the location administrator to complete the applicable procedures.
- IV. We will, after filming is completed, restore the sets to their previous conditions to the standards established by the production coordinator by the deadline specified.
- V. We shall be held solely liable for any damage to the set and related equipment while they are provided for our use, and we shall be responsible for repairing them or paying damages within a week.
- VI. Where a location provided for our use is classified as a cultural asset or contains valuable artifacts or special facilities, we agree to follow the instructions of the location administrator and FADC staff.
- VII. We agree to cooperate with the New Taipei City Government to receive visits and interviews by media arranged by the New Taipei City Government as needed, have behind-the-scenes images taken, or provide behind-the-scenes images and trailers.
- VIII. We will acknowledge the New Taipei City Government in film credits and display, at the beginning or the end of the film, the names and logos of New Taipei City Government departments that have provided production assistance.
- IX. For locations with which the Cultural Affairs Department of New Taipei City Government has provided assistance, we will, within three weeks after filming is completed, provide related location photos, production stills, and production photos, five each, to the department to be used for nonprofit promotion.
- X. We will, within three months after the film's first public release, provide a complete copy of the final film to the Cultural Affairs Department of New Taipei City Government and agree that the department may use a thirty-second clip for free for nonprofit promotion and for filing purpose.

- We have read and understood the "New Taipei City Rules for Assisting Film Making and Applications for Subsidies" and agree to accept all terms and conditions in this Affidavit. In the event of our violation of the rules, we agree to accept any penalty imposed by the Cultural Affairs Department of New Taipei City Government.

The above is respectfully submitted to
Affidavit Administrator, Cultural Affairs Department, New Taipei City Government

Applicant: (company and representative seals)

Applicant's Person in Charge: (Signature)

Unified Business Number:

Address: -

Telephone:

Contact:

Telephone:

Date: